# JOB OPENING



### **POSITION TITLE**

Universal Banker-Full Time

#### **DESCRIPTION**

As a member of the front-line staff, a Universal Banker is expected to have adequate banking knowledge to answer basic questions for customers and handle all functions of personal banking. Including, but not limited to new accounts, inquiries, and teller transactions. This position is responsible for providing high-quality customer service, including promoting bank products and services, maintaining customer accounts, and assisting with customer transactions.

First National Bank of Gilbert offers an excellent benefits package including health insurance, long-term disability insurance, life insurance, 401(k), PTO, Flex Spending, and paid holidays. We are a very team-oriented independently owned bank.

# **REQUIRED SKILLS**

Cash Handling: 1 Year (Required)
Customer Service: 1 Year (Required)

Banking: 1 Year (Preferred)

## **EDUCATION REQUIRED**

High School Diploma/GED

## **HOW TO APPLY**

Send Resume to Tara Stanisich Email: tara@gilbertbank.com

Mail: PO Box 1000, Gilbert, MN 55741

